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HEAD OFFICE  
012 809 0142  
27 Muirfield Boulevard, Silver Lakes, 0081

CLUBHOUSE  
012 809 0281  
La Quinta Street, Silver Lakes, 0081

PRO SHOP  
012 809 0430  
La Quinta Street, Silver Lakes, 0081

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01 October 2025

## TENNIS RULES

### REGISTRATION PROCESS AND BOOKING OF COURTS

- 1) Each individual must have their own membership.
- 2) All members will register on the applicable platform of the SLHOA that will be supplied via email.
- 3) Members may be required to download the new booking software/app for which details will be supplied.
- 4) Members can pay their membership fee via the EFT, The Pro-shop or via Clubmaster App.
- 5) All bookings must be made through the booking app.
- 6) No **BOOKINGS** will be provided by the SLHOA, Clubhouse or Pro Shop at any time.
- 7) 30min Time slots are available to book on the Clubmaster app. Hence, if you want to book for one hour you would need to select two units from the booking system.
- 8) Members **MUST** place the names and surnames of the players on the timesheet when making a booking.
- 9) Members are responsible for ensuring their guests pay the booking fee of R50.00 per guest at the Pro-Shop before start of play.
- 10) Members may not book courts for non-members or guests and must be present while playing with non-members or guests.
- 11) Booking more than one (1) court at the same time by a single member is not permitted.
- 12) A single member may only book two (2) hours per day on a court to ensure all members have equal opportunities in terms of play time.
- 13) Cancellation of your court bookings is the member's responsibility and will not be facilitated by the SLHOA, Clubhouse or Pro Shop at any time.
- 14) Bookings will open 7 days in advance.
- 15) Estate Events that include but are not limited to Club Championships, Junior Events, Senior Events, Special Events and Socials will enjoy priority over Saturday coaching and in such instances the Committee will have permission to book the courts for such purposes but will be done so in advance.

## GENERAL RULES

- 1) Any push carts, push bikes, roller skates, roller blades, long boards, skateboards or any other element not deemed to be utilized for tennis, is not permitted on the tennis court. Contravention will lead to a fine and repair for any damage.

- 2) All members and guests, including children, shall use the Club facilities at their own risk.
- 3) Every parent and or guardian shall be responsible for the conduct of his or her children who are below the age of 18 years, regardless of whether the parent is on the Club premises.
- 4) The replacement cost of any property damage will be charged to the member who made the booking.
- 5) The SLHOA is not responsible for loss/damage of personal property.
- 6) No pets are allowed on the courts.
- 7) SLHOA personnel may enforce any action necessary to protect the safety and welfare of residents and guests, even though not specifically covered by their rules and regulations.
- 8) Residents are not permitted to arrange any events without the prior permission of the Committee.
- 9) Social days will be planned and organized by Committee members; the Committee will notify tennis players via the WhatsApp group of such social days. These may be arranged on Wednesdays and weekends and the coaching staff will be notified accordingly. On social days, the courts will only be open to social play by members, and no coaching will be permitted.
- 10) All tennis members are required to immediately suspend play when the weather siren is heard. Play may resume if the siren is sounded twice after the initial warning.
- 11) The Rules of the SLHOA as published must be strictly adhered to:

#### ON THE ESTATE

- All entrants to the Estate are reminded to be considerate of other residents and not to engage in behaviour that is to the detriment of residents, the estate, its employees or any other person.
- Abusive or disrespectful behaviour of any kind towards the Association staff is unacceptable.
- Speed limits on the Estate and other road traffic ordinances must be strictly adhered to.
- Fauna and Flora on the estate may not be interfered with or damaged.
- observe and maintain the Rules of the Estate.

#### IN THE CLUBHOUSE

- Right of Admission is reserved by the Association.
- Acceptable dress code must be always adhered to.
- Patrons are reminded not to engage in any form of discrimination or harassment towards any member of staff or other patrons.
- The use of loud, foul or abusive language has no place in the clubhouse and any person heard using unacceptable or offensive language will be asked to leave the premises.
- Alcohol will only be served to patrons over the age of 18 years and must be used responsibly.
- Smoking is only allowed in the designated smoking areas.

## COACHING AT SILVER LAKES GOLF AND WILDLIFE ESTATE

- 1) Only coaches appointed and approved by the Tennis Committee may coach on the courts.
- 2) NO unauthorized coach may make use of the tennis courts at any time (unauthorized coach will be any such coach that has not been approved by the Tennis Committee and does not have a contract with the Silver Lakes Homeowners Association (SLHOA) herewith referred to as the Estate)
- 3) Appointed coaches and their assistants, where applicable, may only coach to the level of their qualifications. Coaches coaching outside these rules will be in breach of the Estate's and TSA rules.
- 4) Coaching may take place on Courts 1, 2 and 3 in accordance with the agreed hours per coach.
- 5) The tennis courts open from 07:00 in the morning until 19:00 at night, for the last booking.
- 6) Coaching may only take place Monday to Friday from 7:00 to 18:00.
- 7) Coaching on Saturdays between 07:00am and 11:00am will be dependent on court availability and managed through the committee with the coaches.
- 8) **NO** coaching on SUNDAYS.
- 9) Appointed coaches will have their own gate access and will not be allowed to receive entrance codes from any resident for security purposes.
- 10) The appointed coach will book his/her own coaching sessions and **MUST** place the names and surnames of the students on the timesheet, and no residents will be permitted to book a coaching session in the residents' own name.
- 11) Each appointed coach has his/her own coaching contract with the estate and has been allocated an agreed upon amount of time to be used for coaching. Coaches' contracts will be enforced.
- 12) Non-residents are not permitted to be coached at the Silver Lakes tennis courts.
- 13) Coaches will conduct themselves in a professional manner that includes but are not limited to their appearance, communication and dealing with their clients in a way that translates our values.
- 14) Coaches are requested to assist with social events and tennis championships when needed.

The Committees role is to ensure a safe and secure environment for all our members that includes junior and senior players. Strict guidelines are followed during the appointment process to ensure the coaches that enter the estate adheres to the estates and TSA (Tennis South Africa) rules and regulations as clearly stipulated by them and may be found on their website.

## TENNIS DRESS CODE

- 1) No player (Member or Guest) will be permitted on the courts unless **PROPER TENNIS ATTIRE** is worn.
- 2) Proper attire is herein defined as:
  - a. Appropriate tennis shoes
  - b. Proper clothing attire must be always worn.
- 3) The Clubhouse Manager shall be responsible for monitoring this. In case of a dispute, the Clubhouse Manager will reserve the right to determine what proper attire is. The matter can be referred to the Tennis Committee for final review of the matter.

- 4) The Clubhouse Manager has the authority to render a final decision regarding the administration of all regulations regarding court reservations, court attire, and general court use. All disputes regarding the decision must be sent in writing to the Clubhouse Manager, which will be presented for review by the Tennis Committee for a final decision of the dispute.

## **TRANSGRESSION POLICY**

In the instance that either the resident / tennis member or non-member or the coach is found guilty of misconduct or transgress the above set-out rules and regulations the following will apply and be enforced by the Committee and the Clubhouse Manager. This Schedule is a guideline, amended from time to time, with additions and deletions as deemed necessary by the Committee.

Should the penalty or rule not be listed here, the Committee has the right to review all Tennis related offences and upon a motion enforce the approved penalty.

Penalties may be varied in accordance with the circumstances of the case.

<b>Description of Transgression</b>	<b>1<sup>st</sup> offence</b>	<b>2<sup>nd</sup> Offence</b>	<b>3<sup>rd</sup> Offence</b>	<b>4<sup>th</sup> Offence</b>
Usage of the courts without being a tennis member.	1 <sup>st</sup> Warning	R200 fine to coach and or non-member or both)	R400 fine to coach and or non-member or both)	R800 fine or suspension of membership/contract for 6 months or cancelation of membership/contract
Unauthorised usage of the courts without a booking by members or coaches.	1 <sup>st</sup> Warning	R200 fine to coach and or member or both)	R400 fine to coach and or member or both)	R800 fine or suspension of membership/contract for 6 months or cancelation of membership/contract
Booking of courts by members for non-members / guests	1 <sup>st</sup> Warning	R200 fine to member	R400 fine to member	R800 fine or suspension of membership/contract for 6 months or cancelation of membership/contract
Members not being present at play after booking a court for non-members / guests	1 <sup>st</sup> Warning	R200 fine to member	R400 fine to member	R800 fine or suspension of membership/contract for 6 months or cancelation of membership/contract
Non-Compliance - not placing non-members, students or guest names on Time Sheets	1 <sup>st</sup> Warning	R200 fine to coach and or member or both)	R400 fine to coach and or member or both)	R800 fine or suspension of membership/contract for 6 months or cancelation of membership/contract
Guest Fees – Nonpayment	1 <sup>st</sup> Warning	R200 fine to coach and or member or both)	R400 fine to coach and or member or both)	R800 fine or suspension of membership/contract for 6 months or cancelation of membership/contract

Nonadherence to tennis dress code by members, guests or coaches	1 <sup>st</sup> Warning	R200 fine to coach and or member and or guests	R400 fine to coach and member or both)	R800 fine or suspension of membership/contract for 6 months or cancelation of membership/contract
Unauthorised booking or usage of any courts, including coaching outside of the scheduled times and or courts	1 <sup>st</sup> Warning	R200 fine to coach and or member or both)	R400 fine to coach and or member or both)	R800 fine or suspension of membership/contract for 6 months or cancelation of membership/contract
Using/booking issuing access codes to unauthorised coaches or non-members.	1 <sup>st</sup> Warning	R200 fine to coach and or member and or guests	R400 fine to coach and member or both)	R800 member fine or suspension of membership/contract for 6 months or cancelation of membership/contract
Coaching not in good standing with TSA (Tennis South Africa)	1 <sup>st</sup> Warning and Suspension of coaching services till rectified.	Potential contract cancelation		
Vandalism of the court or surrounding areas	Cost of repair plus R5000	Cost of repair plus R10 000 fine	Cost of repair plus R20 000 fine	Cost of repair plus R20 000 Fine and cancellation of membership

## SILVER LAKES HOA MANAGEMENT